

(B. Pharmacy & D. Pharmacy)

Hirabai Haridas Vidyanagari, Amrutdham, Panchavati, Nashik - 422 003. (Maharashtra) India.

☎: 0253 - 2221121, 2517003, 2510262 Web: www.pharmacy.kkwagh.edu.in Email: principal-bpharmacy@kkwagh.edu.in, disp-bpharmacy@kkwagh.edu.in

(Affiliated to Dr. Babasaheb Ambedkar Technological University, Lonere, MSBTE, Mumbai & Approved by PCI)

4.2.1

Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students



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4.2 Library as a learning Resource

4.2.1 Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students

Sr. No	Content	Year
A	ILMS Software and Book Barcode Scanner	2017-18 to 2021-22
В	E - Resources	2017-18 to 2021-22
С	Purchase Books and Journals details	2017-18 to 2021-22
D	Usage of Library	2021-22
Е	Library Policy	
F	Reprographic Facility	
G	Library Committee	2017-18 to 2021-22
Н	Library Photographs	

SOUCH SOCIETY

K. K. WAGH COLLEGE OF PHARMACY

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4.2.1

A - ILMS SOFTWARE and BOOK BARCODE SCANNER



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A. ILMS Software and Book Barcode Scanner

Sr. No	Content	Year
a.	Screenshots of ILMS KOHA Software	2021-2022
b.	Invoice of KOHA Software	2021-2022
c.	Screenshots of ILMS (Library Manager) Software	2017-18 to 2021-22
d.	Scan copy of ILMS (Library Manager) Software Invoice	2017-18 to 2021-22
e.	Book Barcode Scanner Photo & Screenshots	-
f.	Invoice of Book Barcode	2017-18 – 2021-22



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a. Screenshots of ILMS KOHA Software



Login Page



Home Page



Student Page



Transaction Page





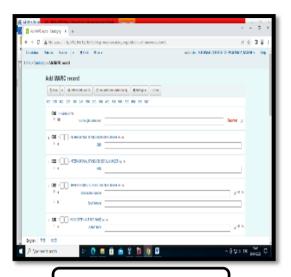
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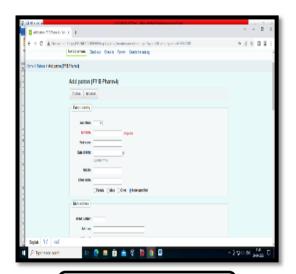
Screenshots of ILMS KOHA Software



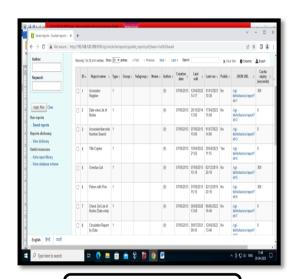
Transaction Page



Book Entry Page



Patron Entry Page



Report Page





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b. Invoice of KOHA Software





Original for Recipient INVOICE 1803

Date April 12, 2022 Due Date April 12, 2022

Softech Solutions & Services

- Plot 198, Manisha Apt. Yashwant Nagar, Talegaon Dabhade, Pune Talegaon Dabhade, Maharashtra (MH - 27), PIN Code 410507, India
- **7387932700**
- @ softechservices7@gmail.com
- www.softechsolutions.in.net
- i GSTIN: 27ACBFS6088B1Z3

Bill to:

To, The Principal, K.K. Wagh College of Pharmacy, Nashik Nashik, Maharashtra (MH - 27), India

i Place of Supply: MH (27)

Ship to:

TOTAL AMOUNT

AMOUNT DUE

To, The Principal, K.K. Wagh College of Pharmacy, Nashik

Nashik, Maharashtra (MH - 27), India

٠.٠	PRODUCT / SERVICE NAME	HSN/SAC	QTY UOM	CGST	SGST	AMOUNT
1	KOHA Library Managment Software Installation & Training, Data Migration, OPAC, Customization, 2 year Support		1.00	2,288.14	2,288.14	30,000.00
2	Library User Tracking System Software Installation & Training, Honeywell Barcode Scanner 1 Year Co. Warranty		1.00	₹1,525.43	1,525.43	20,000.00

	@18%	2.00	3813.56	3813.56	50000.00
TO	TAL	2.00	3813.56	3813.56	50000.00
Total: ₹ Fifty Thousand Only			TOTAL BE	FORE TAX	₹ 42,372.88
AUTHORIZED SIGNATORY	ES		TOTAL TAX	AMOUNT	₹ 7,627.12
esti	* 13/		ROUI	NDED OFF	0.00

Note

· One year company warranty.

For any queries regarding our services, solution will be provided.

Payment Accepted by RTGS/NEFT/DD/Cash drawn on behalf of Softech Solutions & Services

Bank Details:

Bank Name : Bank of Maharashtra Branch : Lonavla Branch IFSC Code : MAHB0000075

A/C. No. : 60106842850

A/C. Name · Softech Solutions & Services



PRINCIPAL K.K.Wagh College of Pharmacy Panchavati, Nashik-422 003.

50,000

₹ 50,000



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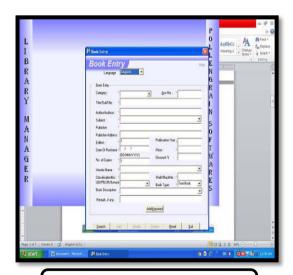
c. Screenshots of ILMS (Library Manager) Software



Home Page



Login Page



Book Entry Page



Report Page

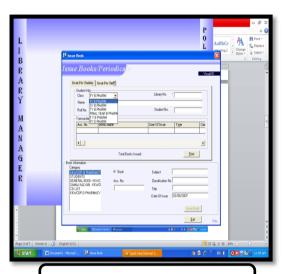




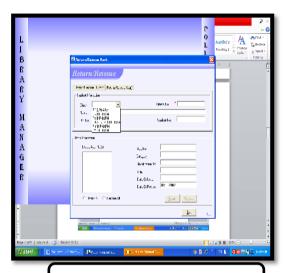
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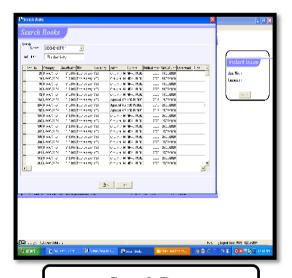
Screenshots of ILMS (Library Manager) Software



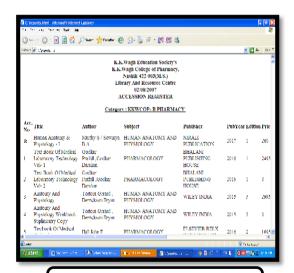
Book Issue Page



Book Return Page



Search Page



Report page





(B. Pharmacy & D. Pharmacy)

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d. Scan copy of ILMS (Library Manager) Software Invoice

CREATIVE SOFTWARE

"Sneh Bungalow, Near Mukti Society Parijat Nagar (East), Nashik-422055. Mobile No.9850512200

E-Mail ramdaspote@gmail.com

Ref. No. E-5/2017/174 Date: . 09/03/2017

BIII / INVOICE/ CASH MEMO

The Principal.

K.K.Wagh College of Pharmacy

Nashik..

Sr. No.	Description	Unit Price	Total
1.	Library Manager Software	10,000/-	
2.	Installation and Training to the		
577,51	Library Staff Charges	1,500/-	351
3.	Networking Charges	1,000/-	
4.	BarCode Facility	1,500/-	
5.	Visiting Charge for installation, Repairing or any other comlaint.		9,500=00
6.	Actual T.A./D.A. Charges		
Rs Nine	Thousand Five Hundred only	Total Rs.	9.500=00

We hereby

Certify that our Registration

Certificate Under The Muhamshim Value Added Tax Act, 2002 is in force on the date On which sale of the goods specified in this Tax Invoice is made by us and that the Transaction of sale covered by this Tax Invoice has been effected by us and it shall be accounted for in the turnover of sales

while filling of our return

CREATIVE SOFTWARE

OLLEGE OF SHARMAN * 12



(B. Pharmacy & D. Pharmacy)

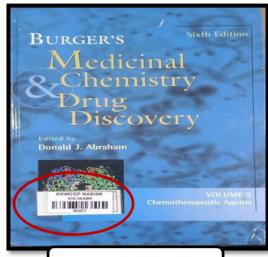
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e. Book Barcode Scanner Photo & Screenshots



Book Barcode Scanner -Book Issue



Book Barcode





Book Barcode Scanner





(B. Pharmacy & D. Pharmacy)

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f. Invoice of Book Barcode

CREATIVE SOFTWARE

"Snch Bungalow, Near Mukti Society Parijat Nagar (East), Nashik-422055. Mobile No.9850512200

E-Mail ramdaspote@gmail.com

The innovative solution for your Library

Ref. No. E-5/2017/222

Date: 15/03/2018

BIIL / INVOICE/ CASH MEMO

To,
The Principal
KK Wagh Colldege of Pharmacy,

	Description	Unit Price	Total
Sr. No.			
1. 2.	Library Manager Software Installation and Training to the	14,000/-	
	Library Staff Charges	1,500/-	
3.	Networking Charges	1,000/-	
4.	BarCode Facility	1,500/-	
		18,000/-	
5.	BarCode Scanner (I BALL) LS 203	3,500/-	3,500=00
6.	Installation and Delivery Charges	350/-	350=00
Total R	Three Thous.Eight HundFiftyonly.	Total Rs.	3,850=00

Rs Three Thous. Eight Hund!
We hereby
Certify that our Registration
Certificate Under The Maharashtra Value
Added Tax Act, 2002 is in force on the date
On which sale of the goods specified in this
Tax havoice is made by us and that the
Transaction of sale covered by this Tax
Invoice has been effected by us and it shall
be accounted for in the turnover of sales
while filling of our return

CREATIVE SOFTWARE



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B-E-RESOURCES



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B. E - resources

Sr. No	Content	Year
a.	Details of DELNET Subscriptions with Screenshots of Invoices Receipt and Certificate	2017-18 to 2021-22
b.	K Hub Screenshot and Invoice and Receipt 2022-2023	2022-2023
c.	Screenshot of National Digital Library of India (NDLI) and Certificate	-
d.	Screenshot of Shodhganga	-
e.	Details of e resources link	-



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a. Details of DELNET Subscriptions with Screenshots of Invoices Receipt and Certificates

Details of DELNET Subscription

A.Y	Cost	Receipt No.	Supplier	Membership	Period
	(Rs.)			Number	
2021-2022	13570	63027/2020-21	DELNET	IM-6616	02-02-2021 To 01-02-2022
2020-2021	13570	58945/2019-20	DELNET	IM-6616	02-02-2020 To 01-02-2021
2019-2020	13570	54406/2018-19	DELNET	IM-6616	02-02-2019 To 01-02-2020
2018-2019	16500	49490/2017-18	DELNET	IM-6616	02-02-2018 To 01-02-2019
2017-2018	16500	45833/2016-17	DELNET	IM-6616	02-02-2017 To 01-02-2018

NASHIK-3



(B. Pharmacy & D. Pharmacy)

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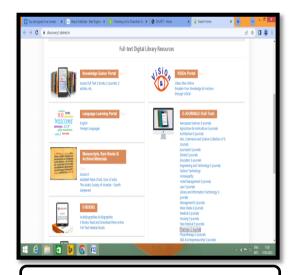
DELNET Screenshots



DELNET Login Page



DELNET Page



DELNET E Journal Search



DELNET E Journal List





(B. Pharmacy & D. Pharmacy)

Hirabai Haridas Vidyanagari, Amrutdham, Panchavati, Nashik - 422 003. (Maharashtra) India.

☎: 0253 - 2221121, 2517003, 2510262 Web: www.pharmacv.kkwagh.edu.in Email: principal-bpharmacy@kkwagh.edu.in, disp-bpharmacy@kkwagh.edu.in

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DELNET Invoice Year 2021 - 2022

Tax Invoice

(ORIGINAL FOR RECIPIENT)



DELNET- Developing Library Network Jawaharlal Nehru University Campus Nelson Mandela Road, Vasant Kunj New Delhi-110070 GSTIN/UIN: 07AAAAD2288G1ZV

State Name: Delhi, Code: 07

Invoice No. Dated DEL/2020-21/1691 19-Jan-2021 Mode/Terms of Payment NEFT DELNET MEM. No. Other Reference(s) IM-6616

K.K. WAGH COLLEGE OF PHARMACY HIRABAI HARIDAS VIDYANAGARI, AMRITDHAM, PANCHVATI, NASHIK -422003, [DELNET MEM NO. IM

-6616] State Name Place of Supply

Maharashtra, Code: 27

: Maharashtra

IM FEE 2021-2022 IGST PAYABL	998431	18 %			
IGST PATABL			18	%	11,500.00 11,500.00 2,070.00
Tota					₹ 13,570.00
					E. & O.E
	Tota	Total argeable (in words)			90000

Indian Rupees Thirteen Thousand Five Hundred Seventy Only

HSN/SAC Integrated Tax Total Tax Amount 2,070.00 Value 11,500.00 Amount 2,070.00 Rate 998431 18% 11,500.00 2,070.00 2,070.00

Tax Amount (in words): Indian Rupees Two Thousand Seventy Only

DELNET's Bank Details

Bank Name

: Cental Bank of India S.B.1065410992

Branch & IFS Code : Khan Market Branch & CBIN0280310 for DELNET- Developing Library Network

thorised Signatory

DD/CHQ IN FAVOUR OF DELNET, PAYABLE AT NEW DELHI

DELNET-Developing Library Network JNU Campus, Nelson Mandela Road Vasant Kunj, New Delhi-110070





(B. Pharmacy & D. Pharmacy)

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DELNET Invoice Year 2020 - 2021

Proforma Tax Invoice

DELNET-Developing Library Network JNU Campus, Nelson Mandela Road, Vasant Kunj New Delhi-110070 GSTIN/UIN: 07AAAAD2288G1ZV

Email: hkkaul@gmail.com Ph.No.+91-11-26742222,26741232 Fax. +91-11-26741122

K. K. Wagh College of Pharmacy Hirabai Haridas Vidhyanagari, Amrutdham Nashik Pin: 422003 Maharashtra GSTIN/UIN:

Invoice No	Date
2019 / 38281	26-December-2019
Membership No.	Mode Of Payment
IM-6616	DD/Multicity-Cheque/NEFT
Reference No:	

9	Particulars	GST RATE	Amount ₹
	Annual Institutional Membership Fees (for the period 02 February, 2020 to 01 February, 2021) IGST	18%	11,500.00 2,070.00
	Total.		₹ 13,570

THIRTEEN THOUSAND FIVE HUNDRED SEVENTY ONLY

E. & O.E

SAC CODE: - 998431

Amount (in words)

₹ TWO THOUSAND SEVENTY ONLY

Taxable Value	Integrated Tax		
11,500.00	Rate 18%	Amount 2,070.00	

For Bank Transfer Kindly remit the amount through NEFT/RTGS only.DO NOT DEPOSIT THE CASH DIRECTLY TO DELNET BANK A/C.

narks:

_NET's PAN

AAAAD2288G

for DELNET-Developing Library Network

Authorised Signatory

DD/CHEQUE SHOULD BE IN FAVOUR OF "DELNET", PAYABLE AT NEW DELHI

"This is a Computer generated Invoice - The signatures are not required."





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DELNET Invoice Year 2019 - 2020

Proforma Tax Invoice

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	从人
•	THE T
	. X.

DELNET-Developing Library Network JNU Campus, Nelson Mandela Road, Vasant Kunj New Delhi-110070

GSTIN/UIN: 07AAAAD2288G1ZV Email: hkkaul@gmail.com Ph.No.+91-11-26742222,26741232 Fax. +91-11-26741122

K. K. Wagh College of Pharmacy Hirabai Haridas Vidyanagari, Amritdham Nashik

Pin: 422003 Maharashtra GSTIN/UIN:

S. No	Particulars	GST RATE	Amount ₹
1	Annual Institutional Membership Fees (for the period 02 Feb, 2019 to 01 Feb, 2020)	18%	11,500.00
	IGST		2,070.00

Amount Chargeable (in words)

₹ THIRTEEN THOUSAND FIVE HUNDRED SEVENTY ONLY

E. & O.E

SAC CODE:- 998431

 Taxable Value
 Integrated Tax

 Rate
 Amount

 11,500.00
 18%
 2,070.00

Tax Amount (in words)

₹ TWO THOUSAND SEVENTY ONLY

For Bank Transfer
Kindly remit the amount through NEFT/RTGS only,DO NOT DEPOSIT THE CASH DIRECTLY TO DELNET BANK A/C.

Remarks:

DELNET's PAN :

AAAAD2288G

for DELNET- Developing Library Network

Authorised Signatory.

DD/CHEQUE SHOULD BE IN FAVOUR OF "DELNET", PAYABLE AT NEW DELHI

"This is a Computer generated Invoice - The signatures are not required."





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DELNET Certificate & Receipt 2021 - 2022



DELNET Developing Library Network New Delhi www.delnet.in

Certificate of Membership

This certifies that

K. K. Wagh College of Pharmacy Panchvati, Nashik

is an Institutional Member of

DELNET - Developing Library Network

and is entitled to all benefits and privileges pertaining thereto.

Membership Number 194 - 6616 has been renewed and next renewal is due on February 1, 2022

> Dr. Sangeeta Kaul Director DELNET, New Delhi

Date of Issue: January 19, 2021

No.: Fraceipt No./63027/2020-21

Dated 19-Jan-2021



DELNET- Developing Library Network Jawaharlal Nehru University Campus Nelson Mandela Road, Vasant Kunj New Delhi-110070 State Name: Delhi, Code: 07

Receipt

Received with thanks from : K.K. WAGH COLLEGE OF PHARMACY

HIRABAI HARIDAS VIDYANAGARI, AMRITDHAM, PANCHVATI, NASHIK-422003

[DELNET MEM NO. IM-6616]

The sum of

: Indian Rupees Thirteen Thousand Five Hundred Seventy Only

Bv

K.K. WAGH COLLEGE OF PHARMACY, Kallappanna Awade Ichalkaranji Janata Sahakari Bank Ltd (India)

13.570.00

Remarks

Inter Bank Transfer Received Towards Annual Institutional Membership Fees

FOR THE PERIOD 02-02-2021 TO 01-02-2022

**₹ 13.570.00/-

**Subject to Realisation



atory



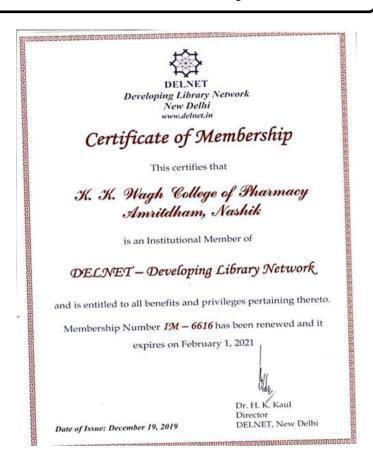
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DELNET Certificate & Receipt 2020 - 2021



No. Receipt No./58945/2019-20

Dated 19-Dec-2019



DELNET- Developing Library Network Jawaharlal Nehru University Campus Nelson Mandela Road, Vasant Kunj New Delhi-110070 State Name: Delhi, Code: 07 E-Mail: hkkaul@gmail.com

Receipt

Received with thanks from K.K. WAGH COLLEGE OF PHARMACY HIRABAI HARIDAS VIDYANAGARI, AMRITDHAM,

PANCHVATI, NASHIK-422003 [DELNET MEM NO. IM-6616]

The sum of K.K. WAGH COLLEGE OF PHARMACY; HDFC Bank (India) By

Indian Rupees Thirteen Thousand Five Hundred Seventy Only

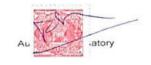
AMOUNT RECEIVED TOWARDS ANNUAL INSTITUTIONAL MEMBERSHIP FEES Remarks

FOR THE PERIOD 02-02-2020 TO 01-02-2021

**₹ 13.570.00/-

**Subject to Realisation





13.570.00

PRINCIPAL K.K.Wagh College of Pharmacy Panchavati, Nashik-422 003

5-Dec-2019

CH 233435



(B. Pharmacy & D. Pharmacy)

Hirabai Haridas Vidyanagari, Amrutdham, Panchavati, Nashik - 422 003. (Maharashtra) India. ☎: 0253 - 2221121, 2517003, 2510262 Web: www.pharmacy.kkwagh.edu.in

Email: principal-bpharmacy@kkwagh.edu.in, disp-bpharmacy@kkwagh.edu.in

(Affiliated to Dr. Babasaheb Ambedkar Technological University, Lonere, MSBTE, Mumbai & Approved by PCI)

DELNET Certificate & Receipt 2019 - 2020



Developing Library Network New Delhi www.delnet.in

Certificate of Membership

This certifies that

K. K. Wagh College of Pharmacy, Nashik

is an Institutional Member of

DELNET - Developing Library Network

and is entitled to all benefits and privileges pertaining thereto.

Membership Number 194 - 6616 has been renewed and it expires on February 1, 2020

Director DELNET, New Delhi

Date of Issue: January 21, 2019

No. Receipt No./54403/2018-19

Dated 21-Jan-2019



1

DELNET- Developing Library Network JNU Campus, Nelson Mandela Road Vasant Kunj New Delhi-110070 State Name: Delhi, Code: 07 E-Mail hkkaul@gmail.com

Receipt

Received with thanks from : K.K. WAGH COLLEGE OF PHARMACY HIRABAI HARIDAS VIDYANAGARI, AMRITDHAM,

PANCHVATI, NASHIK-422003 [DELNET MEM NO. IM-6616]

The sum of

Remarks

Indian Rupees Thirteen Thousand Five Hundred Seventy Only

By

K.K. WAGH COLLEGE OF PHARMACY, Kalaccanna Awade chalkarani Janata Sahakan Bank Ltd (India)

Inter Bank Transfer

%C309000" 9-Jan-2019 13,570.00 AMOUNT RECEIVED TOWARDS ANNUAL INSTITUTIONAL MEMBERSHIP FEES

FOR THE PERIOD 02-02-2019 TO 01-02-2020

**₹ 13,570.00/-

"Subject to Realisation







(B. Pharmacy & D. Pharmacy)

Hirabai Haridas Vidyanagari, Amrutdham, Panchavati, Nashik - 422 003. (Maharashtra) India.

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DELNET Certificate & Receipt 2018 - 2019



Developing Library Network New Delhi

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and is entitled to all benefits and privileges pertaining thereto.

Membership Number 194 - 6616 has been renewed and it expires on February 1, 2019

Dr. H. K. Kaul

Date of Issue: December 20, 2017

Director DELNET, New Delhi

No.: Receipt No./49490/2017-18

Dated 20-Dec-2017



DELNET- Developing Library Network
JNU Campus, Nelson Mandela Road
Vasant Kunj
New Delhi-110070
Delhi - 110070, India
State Name: Delhi, Code: 07
Contact: 011-26741305, 26741232
E-Mail: hkkaul@gmail.com
www.delnet.nic.in

Receipt

Received with thanks from:

K.K. WAGH COLLEGE OF PHARMACY HIRABAI HARIDAS VIDYANAGARI, AMRITDHAM,

PANCHVATI, NASHIK-422003 [DELNET MEM NO. IM-6616]

The sum of

: Indian Rupees Sixteen Thousand Five Hundred Only

K.K. WAGH COLLEGE OF PHARMACY; HDFC Bank (India)

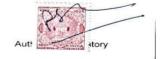
Remarks

CH 232557 11-Dec-2017

CH 232557 11-Dec-2017 16,500.00
AMOUNT RECEIVED TOWARDS ANNUAL INSTITUTIONAL MEMBERSHIP FEES
FOR THE PERIOD 02-02-2018 TO 01-02-2019 (₹ 2930 EXCESS PAID, TO BE
REFUNDED BACK)

**₹ 16,500.00/-

**Subject to Realisation







(B. Pharmacy & D. Pharmacy)

Hirabai Haridas Vidyanagari, Amrutdham, Panchavati, Nashik - 422 003. (Maharashtra) India. 雷: 0253 - 2221121, 2517003, 2510262 Web: www.pharmacy.kkwagh.edu.in

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DELNET Receipt 2017 - 2018

No. Receipt No./45833/2016-17

Dated 2-Feb-2017



DELNET- Developing Library Network JNU Campus, Nelson Mandela Road Vasant Kunj Vasant Kunj New Delhi-110070 Contact: 011-26741305, 26741232 E-Mail: hkkaul@gmail.com www.delnet.nic.in

Receipt

Received with thanks from : K.K. WAGH COLLEGE OF PHARMACY HIRABAI HARIDAS VIDYANAGARI, AMRITDHAM, PANCHVATI, NASHIK-422003 [DELNET MEM NO. IM-6616]

The sum of

Indian Rupees Sixteen Thousand Five Hundred Only

By

K.K. WAGH COLLEGE OF PHARMACY; HDFC Bank (India)
Chapped (PD)
Chapped

Remarks

Cheque/DD CH23968 24-Jan-2017 16,500.00 AMOUNT RECEIVED TOWARDS ADMISSION FEES & ANNUAL INSTITUTIONAL MEMBERSHIP FEES FOR THE PERIOD 02-02-2017 TO 01-02-2018

**₹ 16,500.00/-







(B. Pharmacy & D. Pharmacy)

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b. K Hub Screenshot and Invoice and Receipt 2022-2023

A.Y	Cost (Rs.)	Receipt No.	Supplier	Membership Number	Period
2022-2023	41300	2022 -1859	Infotrack Library Solution	KB4073NASIK	01/08/2022 To 01/08/2023



K Hub Login Page





K Hub Journal Search Page





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K- Hub Invoice

INVOICE

Bill To Librarian

K K Wagh College of Pharmacy

Durga Nagar

NASIK-422006

MAHARASHTRA

INDIA

GSTN:-

INFOTRACK LIBRARY SOLUTIONS UG-7, JYOTI SHIKHAR, DISTRICT CENTRE, JANAKPURI, NEW DELHI 110058 INDIA PH :91 11 25624233, 91 11 25594233 info@infotrackls.com www.infotrackls.com GSTIN: 07AEDPP9191E1Z9

Invoice no	2767
SUBSCRIPTION No	IN KKWCP NASIK 2022 2767
Date	30/07/2022
Ref. No	email
Ref. Dt.	01/07/2022

SI No	Journal Name	SAC CODE	Туре	Curr	Subs. Period	Price + Postage	Conv	/07/2022 Net INR	Final Amt
	K IIII BULBULA GU						Rate	HELIHA	in INR
1	K-HUB PHARMACY E-LIBRARY	998431	ON	INR	1/Aug/2022- 1/Aug/2023	35000.00+0.00	1.00	35000.00	1000000
							•	Amt Before Tax	35000
								GST @ 18%	6300
	₹ Rupees Forty One Thousand Three Hundred Only								

Conv Type : GOC Rate

PR = Print ,ON= Online ,PO= Print + Online

Payment can be made by Bank Draft / Cheque in favor of "INFOTRACK LIBRARY SOLUTIONS" payable at New Delhi, or disbursed into our following account:

Company Name as recorded in Bank	Infotrack Library Solutions
Bank Account No.	27600200000265
Type of Account	Current Account
RTGS/NEFT IFSC Code	BARB0DCJANA
Bank Name	Bank of Baroda
Swift Code	BARBINBBKAR
	3

Terms & Conditions

Payment is to be made 100% in advance.

Access to k-hub.in e library will be provided on Login Based / IP Based module
 By subscribing to k-hub.in e library, your organization hereby complies with the terms

aforementioned on www.k-hub.in/Terms.aspx

Sharing of login credentials with users of non-subscribing organizations / institutions is



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K- Hub Receipt

Receipt

INFOTRACK LIBRARY SOLUTIONS UG-7, JYOTI SHIKHAR, DISTRICT CENTRE, JANAKPURI, NEW DELHI 110058 INDIA PH:91 11 25624233, 91 11 25594233 info@infotrackls.com www.infotrackls.com GSTIN: 07AEDPP9191E1Z9

Bill To

Librarian

K K Wagh College of Pharmacy

Durga Nagar

NASIK-422006

MAHARASHTRA

We thank you for your payment received vide

RECEIPT NO. Rec KKWCP NASIK 2022 1859

Date 01/08/2022

S No	Cheque No	Dated	Bank Name	Amount in INR
1	40222	30/07/2022	NEFT	40600.00
			Total	40600.00

₹ Rupees Forty Thousand Six Hundred Only

Towards subscription of journals as per the following Invoices

S.No	Invoice No.	Invoice date	Amount in INR
1	IN KKWCP NASIK 2022 2767	01/08/2022	41300.00
Total			41300.00

Rupees Forty One Thousand Three Hundred Only

Balance Amount in

₹0

INR 700(2% TDS) DEDUCTED ON TOTAL AMT

Authorised Signatory

For INFOTR

SOLUTIONS

30101101





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c. Screenshot of National Digital Library of India (NDLI) and Certificate



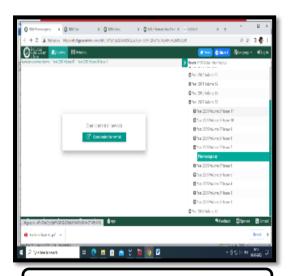
NDLI Login Page



NDLI Home Page



NDLI Search Page



NDLI Search Page

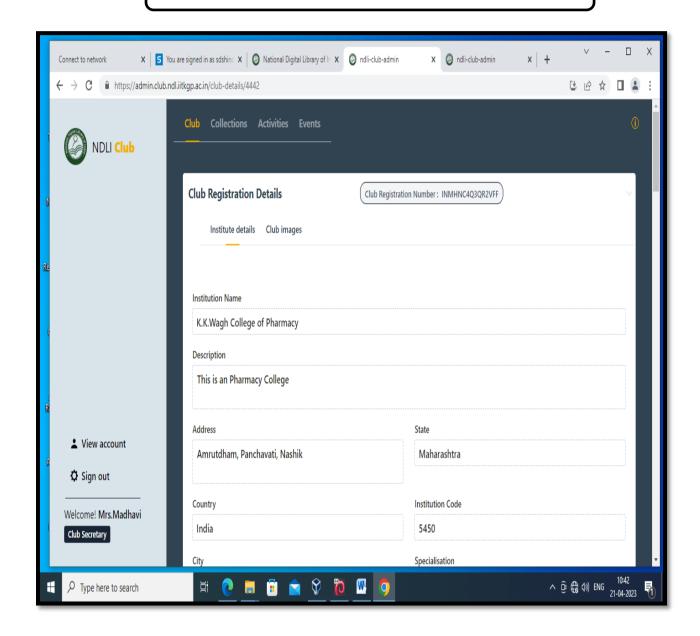




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NDLI Club Registration Number: INMHNC4Q3QR2VFF





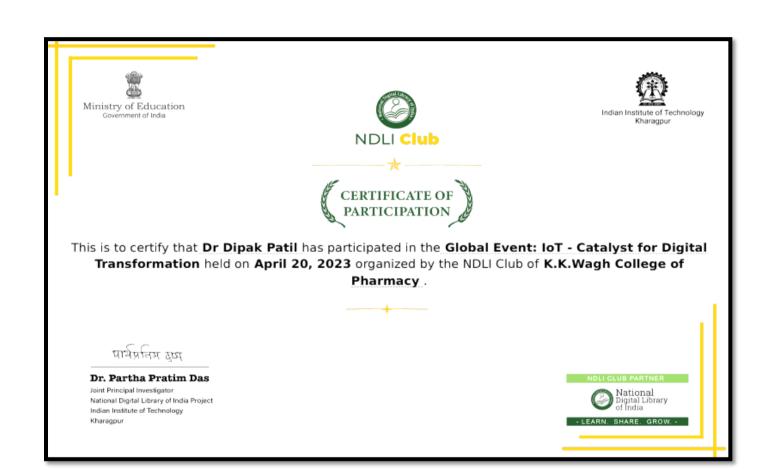


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NDLI Club Event participation Certificate







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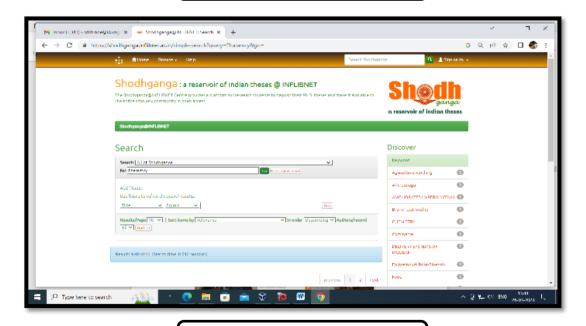
(Affiliated to Dr. Babasaheb Ambedkar Technological University, Lonere, MSBTE, Mumbai & Approved by PCI)

d. Screenshot of Shodhganga

Open Access



Shodhganga Home Page



Shodhganga Search Page





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e. Details of e resources link

Sr.No	Name of E resources	Available E-Content	E-resources Link
1	DELNET	389 E Journals	https://delnet.in/
2	K-Hub	1969 E-journal, 1342 E-books	https://k-hub.in/
3	National Digital Library of India (NDLI)	E-journal, E-books, Thesis, Audio & Video Lectures, etc.	https://ndl.iitkgp.ac.in/
4	E - Shodh Ganga	-	https://shodhganga.inflibnet.ac.in/
5	E Content	Theory & Practical	https://pharmacy.kkwagh.edu.in/uploads/e-content/e%20content%20theory%20final.pdf https://pharmacy.kkwagh.edu.in/uploads/e-content/Practical%20E%20content%20Links.pdf

NASHIK-3

ED J CATTON SOCIETY

K. K. WAGH COLLEGE OF PHARMACY

(B. Pharmacy & D. Pharmacy)

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4.2.1

C - PURCHASE BOOKS and JOURNALS DETAILS

K. I

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(B. Pharmacy & D. Pharmacy)

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4.2 Library as a learning Resource

4.2.1 Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students

C. Purchase Books and Journals

Sr. No	Content	Year
a.	Library at a Glance	
b.	Purchase Books and Journals Details	2017-18 to 2021-2022
c.	List of Books With Available Numbers	2017-18 to 2021-2022



(B. Pharmacy & D. Pharmacy)

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a. Library at a Glance

Sr. No	Particulars Particulars	Numbers
1	Total Area of the Library	150sq.m
2	Total Titles of Books	1026
3	Total Numbers of Books	5119
4	No. of National Journals	12
5	No. of International Journals	05
6	Magazine	01
7	Total No. of E- Journals - DELNET	389
	K Hub	1969
8	Seating Capacity of Reading Room	75
9	Total No. of E-Books	1342
10	Total No. of Computers with LAN and Internet	10
11	CD's (Books)	25

LIBRARY OTHER SERVICES:

- 1) Library OPAC
- 2) Periodicals
- 3) Circulation/Borrowing of Books
- 4) E- Journals
- 5) E-Books
- 6) Reference Books, Pharmacopoeia, Ayurvedic Pharmacopoeia
- 7) Question Paper
- 8) Syllabus (Hard & Soft Copy)

OLLEGE OF SHARM AND THE SHARM

EDUCATION SOCIETY

K. K. WAGH COLLEGE OF PHARMACY

(B. Pharmacy & D. Pharmacy)

Hirabai Haridas Vidyanagari, Amrutdham, Panchavati, Nashik - 422 003. (Maharashtra) India.

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b. Purchase Books and Journals Details

Sr.	Particular	Amount (Rs)	Total	Year
No			Amount (Rs)	
1	Books	211600	270459	2021-2022
	Journals	58859	270439	2021-2022
2	Books	371513	432242	2020-2021
	Journals	60729	432242	2020-2021
3	Books	325661	378681	2019-2020
	Journals	53020	3/0001	2019-2020
4	Books	255491	300502	2018-2019
	Journals	45011	300302	2016-2019
5	Books	416086	452247 2017 20	
	Journals	36161	452247	2017-2018





(B. Pharmacy & D. Pharmacy)

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c. List of Books with Available Numbers

Sr. No	Subject	Titles	Volumes
1	Pharmacognosy	134	630
2	Pharmacy Practice	48	57
3	Human anatomy & physiology	86	451
4	Pharmaceutics (dispensing & general Pharmacy)	142	765
5	Pharmaceutical organic chemistry	166	739
6	Pharmaceutical inorganic chemistry	40	319
7	Pharmaceutical microbiology	33	155
8	Pathophysiology	23	93
9	Applied biochemistry & clinical chemistry	54	370
10	Pharmacology	72	233
11	Pharmaceutical jurisprudence	9	76
12	Pharmaceutical dosage form	15	45
13	Community pharmacy	18	110
14	Clinical pharmacy	4	23
15	Hospital pharmacy	2	9
16	Pharmacotheraputics	3	12
17	Pharmaceutical analysis and Quality Assurance	57	389
18	Medicinal chemistry	38	153
19	Biology	12	70
20	Computer science or computer application in pharmacy	7	14
21	Mathematics / statistics	19	94
22	Communication Skills	33	193
23	Pharmaceutics - Drug Delivery systems, Pharmaceutical	11	119
	Engineering, Regulatory Science		
	Total	1026	5119





(B. Pharmacy & D. Pharmacy)

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4.2.1

D – USAGE OF LIBRARY



(B. Pharmacy & D. Pharmacy)

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4.2 Library as a learning Resource

4.2.1 Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students

D. Usage of Library

Sr. No	Content	Year
a.	Photos of Library User Tracking System	2021-2022
b.	Library User Tracking System Invoice	2021-22
c.	Book Transaction Summary	
d.	Record of Staff Students Entry	2021-2022
e.	Use Library per day	2021-2022



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a. Photos of Library User Tracking System



User Tracking System Software login page



User Tracking System Scanner



User Tracking System Scanner





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Photos of User Tracking System IN/OUT entry - Staff, Students



Staff IN Entry



Staff OUT Entry



Student IN Entry



Student OUT Entry





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b. Library User Tracking System Invoice





Original for Recipient **INVOICE 1803**

Date April 12, 2022 Due Date April 12, 2022

Softech Solutions & Services

- Plot 198, Manisha Apt. Yashwant Nagar, Talegaon Dabhade, Pune Talegaon Dabhade, Maharashtra (MH - 27), PIN Code 410507, India
- @ softechservices7@gmail.com
- www.softechsolutions.in.net GSTIN: 27ACBFS6088B1Z3
- **387932700**

Bill to:

To, The Principal, K.K. Wagh College of Pharmacy, Nashik Nashik, Maharashtra (MH - 27).

Place of Supply: MH (27)

Ship to:

To, The Principal, K.K. Wagh College of Pharmacy, Nashik

Nashik, Maharashtra (MH - 27),

٧٧	PRODUCT / SERVICE NAME	HSN/SAC	UOM	CGST	SGST	AMOUNT
1	KOHA Library Managment Software Installation & Training, Data Migration, OPAC, Customization, 2 year Support		1.00	2,288.14	2,288.14	30,000.00
2	Library User Tracking System Software Installation & Training, Honeywell Barcode Scanner 1 Year Co. Warranty		1.00	₹,525.43	1,525.43	20,000.00

	@1	8% 2.00	3813.56	3813.56	50000.00
	TOTAL	2.00	3813.56	3813.56	50000.00
Total: ₹ Fifty Thousand			TOTAL BE	FORE TAX	₹ 42,372.88
AUTHORIZED SIGNATOR	RY		TOTAL TAX	AMOUNT	₹ 7,627.12
	Str. A		ROU	NDED OFF	0.00
	(S) 1 JE		TOTAL	AMOUNT	50,000
	12/00/21		AMO	DUNT DUE	₹ 50,000

Note:

· One year company warranty.

· For any queries regarding our services, solution will be provided.

Payment Accepted by RTGS/NEFT/DD/Cash drawn on behalf of Softech Solutions & Services

Bank Details:

Bank Name : Bank of Maharashtra Branch : Lonavia Branch IFSC Code : MAHB0000075 A/C No. : 60106842850

A/C. Name - Softech Solutions & Services





(B. Pharmacy & D. Pharmacy)

Hirabai Haridas Vidyanagari, Amrutdham, Panchavati, Nashik - 422 003. (Maharashtra) India. ☎: 0253 - 2221121, 2517003, 2510262 Web: www.pharmacy.kkwagh.edu.in

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c. Book Transaction Summary

6/11/22, 12:12 PM

Circulation statistics > Results > Reports > Koha

≡ Menu

Circulation statistics

Filtered on:

- Period from 01/05/2022
- Period to 31/05/2022
- Ferrod to 31/05/2022
 Issuing library = KKWCP
 Home library = KKWCP
 Holding library = KKWCP
 Event = Issue

borrowers.categorycode / item type	B.Pharmacy	Books	D.Pharmacy	General	TOTAL
Associate Professor	9	0	0	0	9
Associate Professor & Hod	3	0	0	0	3
Assistant Professor	53	0	0	4	57
Final Year B.Pharm-A	32	0	0	0	32
Final Year B.Pharm-B	56	0	0	0	56
F. Y. B.Pharm-I	546	0	3	2	551
F.Y.D.Pharm	11	0	67	0	78
H.O.D	0	0	0	0	0
/C. Principal	0	0	0	0	0
Lab Assistant	0	0	0	0	0
Laboratory Assistant	0	0	0	0	0
Lecturer	2	0	1	0	3
Librarian	0	0	0	0	0
Library Staff	0	0	0	0	0
Senior Clerk	0	0	0	0	0
S. Y. B.Pharm-I	340	0	1	1	342
Technical Assistant	3	0	0	0	3
T.Y.B.Pharm-I	71	0	2	3	76
r.Y.B.Pharm-II	85	0	0	2	87
TOTAL	1211	0	74	12	1297

B Pharmacy Staff	72
B Pharmacy Students	1144
D Pharmacy Staff	03
D Pharmacy Students	78
Total	1297

192.168.120.195:9090/cgi-bin/koha/reports/issues_stats.pl

PRINCIPAL K.K.Wagh College of Pharmacy Panchavati, Nashik-422 003.

1/1

(B. Pharmacy & D. Pharmacy)

Hirabai Haridas Vidyanagari, Amrutdham, Panchavati, Nashik - 422 003. (Maharashtra) India. 2: 0253 - 2221121, 2517003, 2510262 Web: www.pharmacy.kkwagh.edu.in

Email: principal-bpharmacy@kkwagh.edu.in, disp-bpharmacy@kkwagh.edu.in

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Book Transaction Summary

6/11/22, 12:14 PM

Circulation statistics > Results > Reports > Koha

≡ Menu

Circulation statistics

Filtered on:

- Period from 01/05/2022
- Period to 31/05/2022

 Issuing library = KKWCP

 Home library = KKWCP

 Holding library = KKWCP

Event	=	re	turr

borrowers.categorycode / itemtype	B.Pharmacy	Books	D.Pharmacy	General	TOTA
Associate Professor	10	0	0	2	12
Associate Professor & Hod	7	0	0	0	7
Assistant Professor	51	0	3	1	
Final Year B.Pharm-A	35	0	0	0	55
Final Year B.Pharm-B	62	0	0	0	35
F. Y. B.Pharm-I	491	0	3		62
F.Y.D.Pharm			3	2	496
	7	0	69	0	76
H.O.D	3	0	3	0	6
/C. Principal	1	0	0	0	
Lab Assistant	0	0			1
aboratory Assistant	The second second	0	0	1	1
	0	0	0	1	1
ecturer	3	0	9	0	12
ibrarian	0	0	0	0	
ibrary Staff	0			U	0
Senior Clerk		0	0	0	0
- 11 - 12 - 12 - 12 - 12 - 12 - 12 - 12	0	0	0	0	0
Y. B.Pharm-I	345	0	1		
echnical Assistant	1				347
Y.B.Pharm-I		350		0	1
- Annual Control of the Control of t	83	0	2	0	85
Y.B.Pharm-II	83	0	1	1	85
TOTAL	1182	0	91		

B Pharmacy Staff	78
B Pharmacy Students	1110
D Pharmacy Staff	18
D Pharmacy Students	76
Total	1282

192.168.120.195:9090/cgi-bin/koha/reports/issues_stats.pl

PRINCIPAL K.K.Wagh College of Pharmacy Panchavati, Nashik-422 003.

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d. Record of Staff Students Entry

AY 2021-22 Register Entry -Staff



K. K. Wagh College of Pharmacy, Nashik

108

Central Library

Staff & Student Entry Register

Sr. No.	Name of Students	Class	In Time	Out Time	Sign.	Remar
2/00/21) STS Pent	Stal	11.35	12.30	Sen	6
	2) M:G. Phile	Staff	3:30	4:00	步	M
16/7/21	Stambe Varsha M.	atabt	11:45	11:49	hurst	00
24/7/24	JP. N. sningote x	Staff.	1	m 10:250		ON
28/7/21	DV. N. Tambe	atatt	3:02 pm	3:09	اعادم	04
21/7/21	S.D. Dawange	Staff	11:00am	12:0gm		(Ch)
	5.5. Raid Bot = 07	staff.		10 :00 pm		Oig
	DV. N. fambe	starr	4:37	4152	brust	(02)
0418/21	Ds-B-Jadhov	Statt	4:37	4:52	shifadhy	-13
·7/8/21)P. N. shingote	staff.	4:34	4.45	4 ,	04
10/8/2027	A.M. Bauzayi	Stoff	12.22		Trus	- 1
2)	N C. Dagmosi	Staff	12:22		Megh'	O
31/8/21	*	^				
	5 D- Dawange	staff.			Bire.	
19/19/40	11- C1 Nagmeti	Staff	2:06	4: co 2: 24	Methi	(A)
(/0/2)	5			1:30	COR !	98
06/4/51	D. K. Kadon	Drail	1:00	(.50	(F)	24X-
9 ta 12	Dr. P. o Amute	stan	11.25 1	4.40	2	\$ ACC







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AY 2021-22 Register Entry- Students

K. K. Wagh College of Pharmacy, Nashik Central Library

	Staff & Student 1	Entry 1	Register	20	21-2	022
Sr. No.	Name of Students	Class	In Time	Out Time	Sign.	Rema
1	Dahifale Mahesh Shrimant	ナイ	11100	11.20	Gons	
2	Sanskruti Bhamare	SY	2:09		Blame	6
3	Mitesh choudhary	F.Y DPha		COLLEGE	(huly	OC.
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5	5 hubham Thakere	Findyen	11:43	ADAMAGN	\$ such	40
4 .	Deepal Zoman	12-45	1.00	1.05	pun	8.11
*).	Pranicsha Jacknow	Anal y	1-01.	1.10	nury	Clare
~	Sawar Karanjkar	7.4	2.01	2.10	1	9
3)	Go Mahesh Dahilale	T.Y	2.01	2.10	R	
3)	Sagor Sharburg	ey	201	-2-	ghs	(10)
3	Shinde Samabh	Firat	2:15	2:20	Palate	N.
子)	Siddhanth. A. Shardul.	Final	2:15	2:30	AM	8
8)	Sandtya H. phanate	Final	11:15	11:30	garre	
4)	squiled Valmile Algal.	final	11:20	11:30	algar	
10)	Saily Ulchande.	Flral	11:20	11:30	acy.	
111315	Patel Pravali	final	12:95	12:50	tate	(D)
90)	Samore Komal.	final.	12:45	12:50	1	1
a 2)	Patil Riya	Final	12:45	12:55	Phile	100
813)	Pawar Anket	T.Y.	2.30	, a	del	10
(4)	Saynan Karanjakan.	-) '-	-1-	_	See	-
21 24 27	monika. A. Nimse	1-	1		Almay	_
"	mitali', s. pati).	1-	R		Mass)	
2	Eakshi Dange	-1-		-	8-1	
5)	Vaishnari Chaudhari		~		the	
4)	Pawar Anket Try	4.30			Use	
(5)	Karanjkar Saural +	1-			So	
-7	monika. A. Nimse	1-			Minist	-
	Calal: Dua.	-1-			Fange	





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AY 2021-22 - User Tracking system statistical In out Report.

	Repo	ort		
Master St	tatistical Inout System Repor	rt From 2022-05-01 To 2	022-05-31	
Date	Day	Visits	Location	
2022-05-02	Monday	79	Library	
2022-05-04	Wednesday		Library	
2022-05-05	Thursday		Library	
2022-05-06	Friday		Library	
2022-05-07	Saturday		Library	
2022-05-09	Monday		Library	
2022-05-10	Tuesday		Library	
2022-05-11	Wednesday		Library	
2022-05-12	Thursday		Library	
2022-05-13	Friday	136	Library	
2022-05-14	Saturday	207	Library	
2022-05-17	Tuesday		Library	
2022-05-18	Wednesday		Library	
2022-05-19	Thursday		Library	
2022-05-20	Friday		Library	
2022-05-21	Saturday		Library	
2022-05-22	Sunday		Library	
2022-05-24	Tuesday		Library	
2022-05-25	Wednesday		Library	
2022-05-26	Thursday		Library	
2022-05-27	Friday		Library	
2022-05-28	Saturday	100000000	Library	
2022-05-30	Monday		Library	
2022-05-31	Tuesday		Library	
otal	-	2731	-	

	2731
D Pharmacy Students	371
D Pharmacy Staff	38
B Pharmacy Students	2081
B Pharmacy Staff	241



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e. Use library per day

Method for computing per day usage of library. Year 2021-2022 Library usage record

Number of teachers and students using library per day

• ------ X 100

Total number of teachers and students

Total No. of students 472 + No. of staff 39 = 511

(Total teachers and students circulation & visit) 8105+10217=18322

(Total Working Days) 191

= 18322 -191

= 96 (Number of teachers and students using library per day)

Number of teachers and students using library per day
= ---- X 100

Total number of teachers and students 511

Percentage per day library of teachers and students = 19 %

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4.2.1

E - LIBRARY POLICY

Library Policy

K. K. WAGH COLLEGE OF PHARMACY HIRABAI HARIDAS VIDYANAGARI PANCHAVATI NASHIK 422003



Library Policy

1. Preamble

K. K. Wagh Education Society is a leading educational trust in Nashik District. It was established in 1970 by the visionary leader late Padmashree Karmaveer KakasahebWagh. He realized the importance of education for upliftment of rural masses & started with a school in Niphad Tehsil. The education society later on received a land of 23 acres from well-known philanthropist Late Ratansey Haridas Udeshi (Kakuseth) of Hansaraj Surji Charitable trust, Nashik. It was utilized by K. K. Wagh Education Society to establish an ideal technical campus known as 'Hirabai Haridas Vidyanagari'. A small sapling planted by Karmaveer Kakasaheb Wagh has grown into a full tree with 35 institutes having over 21,000 students engaged in studies from K.G. to Ph. D. in various fields. There are over 1,900 dedicated employees following the Indian ethics & striving hard towards perfection & excellence.

2. Library

Library at the K. K. Wagh College of Pharmacy Nashik is privileged to support the institute's march towards its vision "To develop the institute as a global brand, imparting quality education in the pharmacy field, thereby, creating competent and expert pharmacists ready to serve the healthcare industry and society.

The Institute has a rich collection of more than 5100 books costing Rs 23 Lakhs. Library also subscribes to 25 National and International Pharmacy related journals and e journals. Total area allotted for the library is 150 sq.m. Under e-Library facility DELNET, K Hub and NDL membership is available.

3. Library Objectives:

- 1) To participate effectively in the college program as it strives to meet the reading and information needs to students, teachers.
- 2) Provide the students with services and reading material so as to enable them to use the library for referring to textbooks, reference books, Journals, on-line resources for independent study.
- 3) Provide services and reading material to the teaching faculty of the college so as to enable them to use the library for preparing lectures, continuing education and research.
- 4) Provide orientation, user education and reference service to the teachers and students in order to maximize the use of the library.
- 5) To support the extra-curricular activities conducted by the college.

4. Policies of Various Activities of Library

Procurement of learning resources constitutes the primary responsibility of the library. Library makes a systematic effort in building up the collection development by identifying, evaluating, selecting, processing and making it available to the users. Whether it's a book, journal or an online database, any learning resource that gets added goes through a rigorous selection process. And since this collection building requires huge sums of money and has long-lasting repercussions, it is very much essential that libraries have a well thought out collection development policy.

4.1. Procurement of Books: Process and Approvals

- Recommendation: Faculty can recommend the books to be procured for their courses and research. Students/Research Scholars can also recommend the books for procurement provided their recommendation is endorsed by a faculty member.
- Indent Approval: All faculty indents will be routed through the library coordination committee for the approval of the Principal.



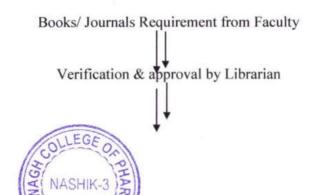
- Ordering: The ordering can be done by print, online, e-mail, etc., depending upon the convenience of the library with standard terms and conditions. Purchase Orders will be Issued by the Principal often verification by purchase section.
- 4. Supplier Panel: Appointment of Vendors based on their performance like response to the queries, speed of supply, adherence to the terms and conditions, etc. Vendors will be reviewed every five years based on the supplier performance.
- Discount: While empanelling a supplier panel, Directorate Body will negotiate and fix a flat discount structure to be followed. This discount rate will be followed for the next Five years.
- 6. Other Suppliers/ Low Discount: There are cases where the books carry low discount, or can be obtained only from specific sources, standard agencies – who are not on the panel. Such cases will be processed after taking due approval.
- 7. Supply Deadline: Maximum time limit for supplying ordered titles will be 60 days. However, after checking the supply status with suppliers, based on genuineness, additional TWO weeks time may be given. Books which arrive after this will be accepted only after taking approval from the authorities
- Foreign Currency: For foreign exchange conversion, Good Offices Committee (GOC) rates will be followed.
 - a. Price Proof: Accepted Price Proof are:(Signed & Stamped by supplier)
 - b. Distributor's invoice to supplier,
 - c. Print out from the publishers catalogue Photocopy from Publisher Catalogue
 - d. For some Indian publications, price mentioned on the title

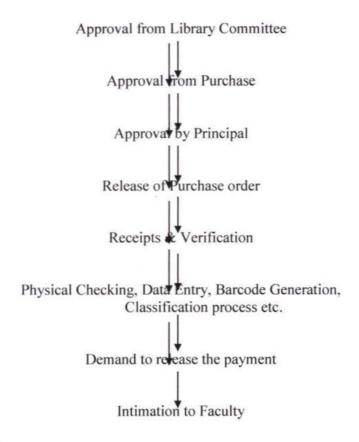
Alternatively, the Library also cross verifies the prices from the publisher's website. Such printouts verified and signed by library staff will be accepted as price proof.

4.2. Terms and conditions for Vendors

- Supplier should supply books within 4 weeks from the date of order for Indian Books & within 6 to 8 weeks in case of foreign books.
- Good Office Committee (G.O.C) rates are applicable. Rate prevailing on the date when books are finally selected /order placed by the undersigned.
- Supplier should give feedback report in writing within 2 months from date of order in case of non-availability of books. Supplier should specify whether the book is not available or the book is out of print.
- 4. Discount rate as per Quotation.
- 5. Supplier should supply books of the latest edition.
- 6. Price Proof should be given in case of foreign books.
- Billing should be made branch wise (Dept./Sub..-wise)
- 8. Books Delivery at college site.
- If books are not supplied within the delivery period then you are liable to pay a 10% penalty (fine) on non-supplied books.
- 10. Billing should be made separately for imported books & Indian books.
- 11. Prices are inclusive of taxes.

4.3. Book/Journals Procurement Process Workflow:





5. Circulation Section:

The Circulation Section handles the Front Desk operations of the library and is very important because it is the first contact point for faculty and users to the library. Efficiently functioning Circulation Desk leaves a lasting impression on the user and hence it is a very important section of the library. Major Activities of the Section are:

- a) Issue and returns of Learning Resources(Primarily Books)
- b) Attending the Users' query for effective interpretation of library rules and regulations.
- c) Registration of new members.
- Maintenance of "Circulation Module" of Library Management Software Maintenance and updation of all data related to library users
- e) Sending Reminders to overdue documents users
- f) Correspondence & No Due issuing
- g) Library Orientations/Information and Digital Literacy
- h) Assisting the users for accessing OPAC and Reference
- i) Managing Counter Operations during Weekends/Holidays

5.1. Issue/Return procedure

Issue/Return of library materials is the routine operation of any library. Proper sequence of activities to be followed to issue and receive the library books is defined as followed:

5.1.1. While Issuing Book:

- · Quickly glance the book for any damage
- · Ensure that the User writes and signs on the Book card
- · Enter details into Issue Database
- Handover the books to the user

5.1.2. While receiving the books:



- · Quickly glance the book for any damage
- · Check Due dates for necessary action
- · Cancel the entries from user Account in library Software
- Cancel the entry in Book Card
- · Send them to Stack for Shelving

5.2 Borrowing entitlements for faculty/Students/Admin

All the students, faculty members and staff of the institute are entitled for the membership of the library. Their entitlement, in terms of numbers of books they can borrow and the permissible loan period are given below:

Sr.No	Description	No Of Books	Duration Period		
1	Head of Department	15 Books	One Semester		
2 Teaching Staff 3 Non-Teaching					
				4	First Year B.Pharmacy
5	Second Year B.Pharmacy	2 Books	8 Days		
6 Third Year B.Pharmacy		6	Third Year B.Pharmacy	2 Books	8 Days
7 Final Year B.Pharmacy		2 Books	8 Days		
8 First Year D.Pharmacy		2 Books	8 Days		
9	Second Year D.Pharmacy	2 Books	8 Days		

5.3 Documents Issue Rules

5.3.1. Books that can be borrowed:

- 1. Books from the shelf
- 2. Reference books can be borrowed only for reading room
- 3. Book CDs can be borrowed from the library.

5.3.2. Documents that cannot be borrowed:

- 1. Journals Bound Volumes, Loose issues of journals and the latest available issue of the magazines are to be referred within library premises and are not available for issuing out.
- 2. Practice School and Project work Reports can only be read in the library.

6. Library other facilities

6.1. Photocopying Services

The Central Library provides a photocopy facility to the faculty & students of the Institute.

6.2. Collection of general reading books

Central Library has a good collection of general reading books on Marathi or English Languages.

6.3. College News Items displays

Central Library also displays faculty publications and College News on display board

7. Stock Verification and Procedure to Write off Books

Physical verification of the library stocks has to be carried out to identify the losses, identifying misplaced and/or mutilated documents that need repair, or to weed out from the library collection. Depending upon library collections.



The verification has to be carried out by a team of members appointed by K. K. Wagh Education Society and the library staff will assist the verification team.

7.1. Procedure for write-off

- 1. List the documents not found during stock verification
- 2. Library staff to make all possible efforts to locate the document not found during stock verification (the process can go up to six months but not as an exclusive task)
- 3. Prepare pre-final list of the documents not found and publicize
- 4. Compile a final list of documents not found
- 5. Compare with the list of earlier stock verification to identify common entries
- 6. Compare losses with borrowing/consulting/photocopying statistics
- 7. Put up the list of common entries to the verification & Write-off Committee along with justification for the losses (open access, limited staff, inadequate security system, large number of students visiting library, losses within permissible limits, etc.)
- 8. Obtain approval from the wedded out committee & Principal.
- 9. Obtain approval from the Director / Competent Authority
- 10. Make necessary entries in the accession register, write-off register
- 11. Remove records from databases
- 12. Close file.
- 13. Improve the system with additional precautionary measures

8. General Rules & Regulations

- While availing library facilities students should scan the I card in and out machine for entry record.
- 2. Studentshave to submit a library card while borrowing a book.
- 3. Only two books will be issued at a time & the books issued on library card, should be returned within 8 days. After the stipulated period fine will be charged per day Rs. 1
- 4. Students are advised to check the book issued to them before leaving the counter.
- 5. Book of reference section should not be taken out of the library. It should be referred to in the reading room only.
- Periodicals, Reference Book and Rare Books will not be loaned expected in the special with the prior permission of the Librarian.
- 7. Silence should be maintained in the library; otherwise strict action will be taken.
- 8. Library materials should be handled with care.
- 9. Library Books damaged by the user shall be replaced or its cost shall be paid by the users.
- If the students loses his / her library borrower cards or I card, she/ he will be charged Rs.25 for new library card Rs.50 for new I- card
- 11. If the date of return is a holiday the book should be returned on the next working day.
- 12. Xerox /photocopying facility is available on demand.
- 13. All library books shall be returned before the start of vacation.
- 14. Eatables are not allowed in the library.
- 15. Group discussion is not allowed in the library.
- 16. Use of digital library facility only for study purpose



Library Policy

9. User Services

Monday to Saturday: 9.30 a.m. to 5.30 p.m. Sunday & Holidays: Remain close for the day.

Sr.No	Class		Issue / Return Days	
1	First Year & Third Year	D.Pharm & B.Pharm	Monday	
2	Second Year & Final Year	D.Pharm & B.Pharm	Tuesday	
3	First Year & Third Year	hird Year D.Pharm & B.Pharm		
4	Second Year & Final Year	D.Pharm & B.Pharm	Thursday	
5	First Year & Third Year	D.Pharm & B.Pharm	Friday	
6	Second Year & Final Year	D.Pharm & B.Pharm	Saturday	
7	H.O.D, Professor, Associate Professor, Assistant Professor, Lab Assistant & Other Staff		All institute working days	



PRINCIPAL

K.K. Wagh College of Pharmaey

Nashik-422 003



(B. Pharmacy & D. Pharmacy)

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4.2.1

F - REPROGRAPHIC FACILITY

THE SOURCE OF TH

K. K. WAGH COLLEGE OF PHARMACY

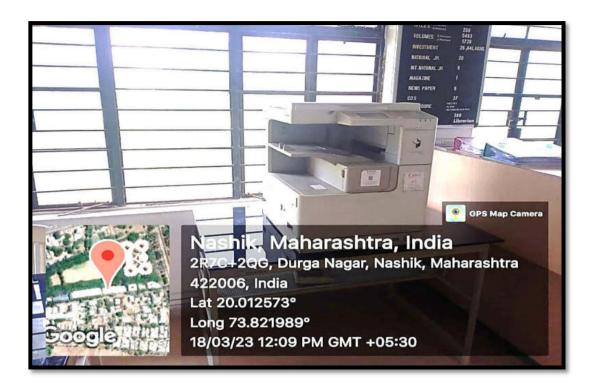
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F. Reprographic Facility







(B. Pharmacy & D. Pharmacy)

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4.2.1

G-LIBRARY COMMITTEE



(B. Pharmacy & D. Pharmacy)

Hirabai Haridas Vidyanagari, Amrutdham, Panchavati, Nashik - 422 003. (Maharashtra) India.

☎: 0253 - 2221121, 2517003, 2510262 Web: www.pharmacy.kkwagh.edu.in Email: principal-bpharmacy@kkwagh.edu.in, disp-bpharmacy@kkwagh.edu.in

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K. K. Wagh Education Society's

K. K. WAGH COLLEGE OF PHARMACY

(B. Pharmacy and D. Pharmacy)

Hirabai Haridas Vidynagari, Amrutdham, Panchavati, Nashik - 422 003.

(Affiliated to Dr. Babasaheb Ambedkar Technological University, Lonere, MSBTE, Mumbai & Approved by PCI, New Delhi)

Ref No: - KKWCOP/878 2/2021

Date:-28/12/2021

Library Committee

The Institutional Library Committee Year - 2021- 22 is constituted as follows.

Sr. No	Name of Member	Teaching Staff Representative		Contact No	E Mail ID
1	A. B. Bedse	Associate Professor	Chairman	9922766323	apbedse@kkwagh.edu.in
2	D. V. Jain	Assistant Professor	Member	9890581953	dvjain@kkwagh.edu.in
3	M. M. Shinde	Lecturer	Member	8975685772	
5	M. S. Patil	Assistant Librarian	Secretary		mmshinde@kkwagh.edu.in sdshinde@kkwagh.edu.in

Roles and Responsibilities:-

- · Advises and reviews library policies for instruction, resources, services, and the facility.
- To provide proper documentation services and update the library collection.
- To work towards modernizations and improvement of library and documentation services.
- Discuss and evaluate budgetary issues for books, journals, databases, media, e-resources etc.
- To guide the librarian in formulating general library policies and regulations which govern the functions of the library.
- To formulate policies and procedures for efficient use of library resources.

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4.2.1

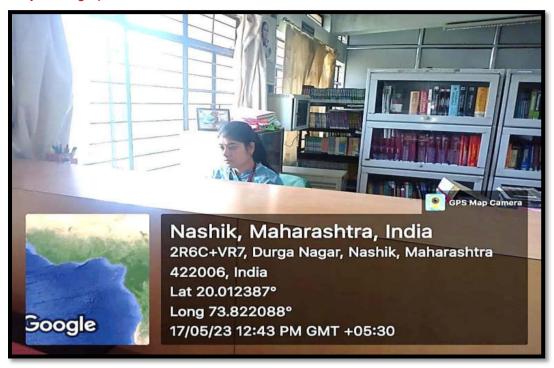
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